



Corporation of the Township of Brock

Staff Report to the Mayor and Members of Council

From: Non-Profit Sector Advisory Committee
Position: **Stefanie Stickwood**, Clerks Assistant/Assistant to the CAO
Title / Subject: Non-Profit Sector Advisory Committee Annual Workplan – 2024 - 2026
Date of Report: March 25, 2024
Date of Meeting: March 25, 2024
Report No: 2024-GG-008

1.0 Issue / Origin

The Non-Profit Sector Advisory Committee (NPSAC) has prepared a workplan to be approved by Council on an annual basis prior to the Committee commencing work on items within the plan.

2.0 Background

NPSAC is comprised of four (4) members of the public and one (1) Council Liaison. Its term is concurrent with that of Council. Members are appointed to this committee by [By-law 3240-2024](#).

As per the [Terms of Reference](#) mandate the NPSAC are to continue to work on the previous terms workplan that was approved by Council on December 13, 2021, as well as annually prepare a projected budget and workplan for each year within their term.

3.0 Analysis

At the NPSAC meeting held on March 12, 2024, the Committee passed a motion to approve the workplan for 2024 and to bring it forward at the March 25, 2024, Committee of the Whole meeting for approval.

The Committee reviewed the previous workplan from 2021, and selected items that they would like to work on during their term and incorporated into a workplan.

The Committee selected two main areas of focus for 2024, being a policy review of the Non-Profit Grant program and research a Non-Profit equity policy, as well as create a Non-Profit Day of Recognition Proclamation in conjunction with National Non-Profit day on August 17, 2024.

4.0 Related Policies / Procedures

- [Non-Profit Sector Advisory Terms of Reference](#)

5.0 Financial / Budget Assessment

The Committee is not seeking to use funding from the approved \$5,000 budget in 2024. Should any items on the workplan require budget, a report will come forward outlining how the funds will be used.

5.1 Asset Management

N/A

6.0 Climate Change Impacts

N/A

7.0 Communications

The workplan is attached as Appendix “1” to this report and available for the public to view.

8.0 Conclusion

The NPSAC is seeking approval from Council for their 2024 workplan. Should this plan be approved, the Committee will begin to work on the action items outlined in the workplan at their next regularly scheduled meeting.

NPSAC will present their progress on the approved workplan, as well as bring forward requests for the 2025 budget at their annual presentation (end of 2024).

9.0 Recommendation

Be it resolved that Report 2024-GG-008, Non-Profit Sector Advisory Committee Annual Workplan – 2024 – 2026 be received; and
That Council approve the Non-Profit Sector Advisory Committee Annual Workplan – 2024-2026; and
That Report 2024-GG-008 and corresponding workplan be ratified at next Council meeting held on March 25, 2024.

