



**The Corporation of the Township of Brock
Committee of the Whole Minutes**

February 12, 2024

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Mayor Walter Schummer
Regional Councillor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Michelle Willson
Clerk/Deputy CAO Fernando Lamanna
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Finance/Treasurer Trena DeBruijn
Tax and Accounting Clerk Michele Kerswill
Manager Facilities and IT, R. Wayne Ward
Director Development Services Robin Prentice
Fire Chief Rick Harrison

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- 1. Meeting Details (Agenda only)**
 - 2. Call to Order & Moment of Silence - 10:00 a.m.**

Mayor Schummer called the meeting to order at 10:00 a.m. and a quorum was present.

3. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

4. Disclosure of Pecuniary Interest and Nature thereof

None.

5. Presentation(s)

5.1 Asset Management Plan - Workshop

Andrew Mirabella, Hemson Consulting Inc. provided a presentation which included:

Assessment Management Plan (AMP) Overview

- AMP Objectives
- Line of Sight of Asset Management Planning
- Timeline and Requirements of Ontario Regulation 588/17
- Elements of the Plan - State of Local Infrastructure
- Asset Replacement Value (2022) - \$451.1 million
- Asset Condition Reporting Approach
- Summary of Asset Condition (2022)
 - 49% Good to Very Good
 - 28% Fair
 - 23% Poor to Very Poor
- Elements of the Plan - Level of Services
- Elements of the Plan - Lifecycle Activities
 - non-infrastructure solutions
 - expansion activities

- maintenance activities
- renewal/rehabilitation activities
- replacement activities
- disposal activities
- Elements of the Plan - Identify Funding Gap
- Lifecycle Cost Approach to Update the AMP - Non-core Assets
 - buildings, vehicles and machinery, land improvements, equipment and furnishings, sidewalks and pathways
- Lifecycle Cost Approach to Update the AMP - Core Assets
 - stormwater infrastructure, bridges and culverts, roads
- Next Steps - consultation and then final report to Council in January 2025

Resolution: COW-2024-037

Moved by Councillor Pettingill

BE IT RESOLVED THAT the presentation by Andrew Mirabella, Hemson Consulting Inc. with respect to Asset Management Plan be received for information.

CARRIED

5.2 2024 Development Charges Background Study - Workshop

Andrew Mirabella, Hemson Consulting Inc. provided a presentation which included:

- What are Development Charges (DC)
 - charges imposed on development to pay for growth-related capital costs
 - June 17, 2019 - By-laws 2880-2019-PL and 2881-2019-PL expiring June 18, 2024
- Development Charges Study Process
- DC Legislation has Changed in Recent Years - Bills 108, 197, 23

- DC Eligible Services
- Development Forecast - Township-wide
- Growth-related Capital Programs and Summary
- Draft Development Charges Calculation
 - fully calculated draft residential DC's
 - fully calculated draft non-residential DC's (commercial and industrial)
- Calculated DC's with Phase-in (over 5 year period)
- DC Policy Items and Proposed DC Study Timeline

Resolution: COW-2024-038

Moved by Councillor Pettingill

BE IT RESOLVED THAT the presentation by Andrew Mirabella, Hemson Consulting Inc. with respect to the Development Charges Study be received for information.

CARRIED

6. Delegation(s) / Petition(s)

None.

7. Sub-Committees

7.1 Finance Committee (Mayor Schummer - Chair)

7.1.1 Report 2024-FI-005, Financial Disclosure Requirements - Ontario Regulation 284/09

Director of Finance/Treasurer

Resolution: COW-2024-039

Moved by Councillor Doble

BE IT RESOLVED THAT Report 2024-FI-005, Financial Disclosure Requirements - Ontario Regulation 284/09 be received for information.

CARRIED

7.2 Operations Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

7.3.1 Report 2024-PRF-002, Marydel Park Block Naming Request

Manager Parks, Recreation, Facilities and IT
Clerk & Deputy CAO
Director of Development Services

Resolution: COW-2024-040

Moved by Regional Councillor Jubb

BE IT RESOLVED THAT Report 2024-PRF-002, Marydel Park Block Naming Request be received; and THAT Council approve the “McHattie Park” for the park block between McCaskell Street and Foster Hewitt Street.

CARRIED

7.4 Tourism & Economic Development Committee (Councillor Frank - Chair)

There was no correspondence for consideration.

7.5 Protection Services Committee (Councillor Canavan - Chair)

There was no correspondence for consideration.

7.6 Development Services Committee (Councillor Doble - Chair)

There was no correspondence for consideration.

7.7 General Government Committee (Regional Councillor Jubb - Chair)

There was no correspondence for consideration.

7.8 Climate Committee (Councillor Pettingill - Chair)

7.8.1 Memorandum 2024-CLIM-001, Climate Initiatives Update

Clerks/Deputy CAO

Resolution: COW-2024-041

Moved by Councillor Doble

BE IT RESOLVED THAT Memorandum 2024-CLIM-001, Climate Initiatives Update be received for information.

CARRIED

8. Closed Session

None.

9. Rise from Closed Session

10. Other Business

10.1 Durham One Net Easement Request - Foster Hewitt Memorial Community Centre Parking lot

Durham Region
Communication Number 54/24

Resolution: COW-2024-042

Moved by Councillor Doble

BE IT RESOLVED THAT Communication Number 54/24, Durham OneNet Easement Request - Foster Hewitt Memorial Community Centre Parking Lot be received for information; and
THAT Council endorse the request for an easement of 60 metres under the Foster Hewitt Memorial Community Centre parking lot as indicated on the map provided.

CARRIED

Resolution: COW-2024-043

Moved by Councillor Pettingill

BE IT RESOLVED THAT Committee of the Whole break for a recess at 12:03 p.m. until 1:00 p.m.

CARRIED

10.2 Public Comment - Proposed King Street Park Concerns

Communication Number 85/24

Resolution: COW-2024-044

Moved by Councillor Pettingill

BE IT RESOLVED THAT Communication Number 85/24 from Travis Dukelow regarding the Proposed King Street Park Concerns be received for information.

CARRIED

10.3 2024 Draft Budget Day Three

Link to [2024 Draft Budget](#)

10.3.1 Parks and Recreation - Capital Budget (continued from February 8)

MacLeod Park Picnic Pavilion

Resolution: COW-2024-045

Moved by Councillor Frank

BE IT RESOLVED THAT Council authorize staff to submit for a Trillium Grant in the amount of \$200,000 for the construction of the replacement picnic pavilion in MacLeod Park.

CARRIED

Resolution: COW-2024-046

Moved by Councillor Canavan

BE IT RESOLVED THAT Budget Committee direct \$50,000 from Parks Reserve to be allocated to the construction of the replacement picnic pavilion in MacLeod Park, should the Ontario Trillium Grant be denied; and

THAT Budget Committee approve \$65,000 from the Rate Stabilization Reserve toward the replacement picnic pavilion in MacLeod Park; and

THAT Budget Committee reallocate the \$35,000 for the replacement picnic pavilion in MacLeod Park, initially proposed for a MacLeod Park Master Plan Study, included in the 2024 Budget; and

THAT the remainder of the costs for constructing the replacement picnic pavilion in MacLeod Park come from fundraising initiatives by the Cannington Lions.

Resolution: COW-2024-047

Moved by Councillor Pettingill

BE IT RESOLVED THAT the request to draw from the Rate Stabilization Reserve for the construction of the replacement picnic pavilion in MacLeod Park be considered as a separate motion.

CARRIED

Resolution: COW-2024-046

Moved by Councillor Canavan

BE IT RESOLVED THAT Budget Committee direct \$50,000 from Parks Reserve to be allocated to the construction of the replacement picnic pavilion in MacLeod Park, should the Ontario Trillium Grant be denied: and

THAT Budget Committee reallocate the \$35,000 for the replacement picnic pavilion in MacLeod Park, initially proposed for a MacLeod Park Master Plan Study from the Parks Reserve, included in the 2024 budget; and

THAT the remainder of the costs for constructing the replacement picnic pavilion in MacLeod Park come from fundraising initiatives by the Cannington Lions.

CARRIED

Resolution: COW-2024-048

Moved by Councillor Canavan

BE IT RESOLVED THAT Budget Committee approve \$15,000 from the Rate Stabilization Reserve to be allocated to the construction of the replacement picnic pavilion in MacLeod Park, should the Ontario Trillium Grant be denied.

CARRIED

10.3.2 Public Building Presentation

Manager Parks, Recreation, Facilities and IT provided a presentation which included:

- Mandate
- Roles and Responsibilities
- 2023 Achievements
- 2024 Work Plan
- 2024 Departmental Highlights

10.3.2.1 Public Buildings Operating Budget (Pages 66-72)

Resolution: COW-2024-049

Moved by Councillor Canavan

BE IT RESOLVED THAT the Budget Committee endorse in principle the Public Buildings 2024 Operating Budget.

CARRIED

10.3.2.2 Public Buildings Capital Budget (Pages 129-138)

Resolution: COW-2024-050

Moved by Councillor Pettingill

BE IT RESOLVED THAT the Budget Committee endorse in principle the Public Buildings 2024 Capital Budget Projects:

- Sunderland Town Hall - Main Entrance Accessibility Door at a reduced capital of \$60,000 from the Canada Community Building Fund
- Man Lift (Scissor Lift) - \$20,000 from Public Building Reserve
- Security Cameras - \$10,000 from Insurance Reserve and \$10,000 from DRPS funding for a total of \$20,000

- Roof Replacement Cannington Lawn Bowling Club - \$35,000 from the Canada Community Building Fund
- Beaverton Library LED Lighting Upgrade - \$50,000 from Public Building Capital Reserve
- Cannington Library LED Lighting Upgrade - \$40,000 from Public Building Capital Reserve
- Washer and Dryer Canine - \$10,000 from Public Building Capital Reserve
- Beaverton Town Hall Accessibility Improvements - \$35,000 from the Canada Community Building Fund
- Backup Power Generator Foster Hewitt Memorial Community Centre - \$90,000 from the Canada Community Building Fund

CARRIED

10.3.3 Information Technology Presentation

The Manager Parks, Recreation, Facilities and IT advised that there was no presentation.

10.3.3.1 Information Technology Operating Budget (Pages 43-45)

Resolution: COW-2024-051

Moved by Councillor Doble

BE IT RESOLVED THAT Budget Committee endorses in principle, the Information Technology 2024 Operating Budget.

CARRIED

10.3.4 Health Centres and Cemeteries Presentation

The Manager of Parks, Recreation, Facilities and IT advised that there was no presentation.

10.3.4.1 Health Centres and Cemeteries Operating Budget (Pages 40-42)

Resolution: COW-2024-052

Moved by Councillor Pettingill

BE IT RESOLVED THAT Budget Committee endorses in principle, the Health Centres and Cemeteries 2024 Operating Budget.

CARRIED

10.3.5 Fire and Emergency Services Presentation

The Fire Chief provided an overview which included:

- Mandate
- Roles and Responsibilities
- 2023 Achievements
- 2024 Work Plan
- 2024 Departmental Highlights
- New Initiatives and New Staffing
- 2024 Outlook and 10 year Forecast

10.3.5.1 Fire and Emergency Services Operating Budget
(Pages 33-34)

Resolution: COW-2024-053

Moved by Councillor Canavan

BE IT RESOLVED THAT the Budget Committee approve in principle the Fire and Emergency Services 2024 Operating Budget.

CARRIED

10.3.5.2 Fire and Emergency Services Capital Budget (Pages
139-144)

Resolution: COW-2024-054

Moved by Councillor Frank

BE IT RESOLVED THAT the Budget Committee endorses in principle, the Fire and Emergency Services 2024 Capital Budget items:

- Mini Rescue Truck - \$250,000 from Fire Capital Reserve
- Portable Radio (Year 2 of 3) - \$56,000 from Fire Capital Reserve
- PPE Washing Extractor and Dryer - \$18,000 from Fire Capital Reserve

CARRIED

11. Public Questions and Clarification

There were no public questions for clarification.

12. Adjournment

Resolution: COW-2024-055

Moved by Councillor Doble

BE IT RESOLVED THAT the Committee of the Whole meeting adjourn at 3:09 p.m.

CARRIED

Mayor

Clerk