



**The Corporation of the Township of Brock  
Committee of the Whole Minutes**

**November 13, 2023  
Virtual Meeting**

Members Present: Mayor Walter Schummer  
Regional Councillor Michael Jubb  
Ward 1 Councillor Peter Frank  
Ward 2 Councillor Claire Doble  
Ward 3 Councillor Angela Canavan  
Ward 4 Councillor Cria Pettingill  
Ward 5 Councillor Lynn Campbell

Staff Present: CAO, Ingrid Svelnis  
Clerk/Deputy CAO Fernando Lamanna  
Acting Deputy Clerk Stefanie Stickwood  
Clerk's Assistant Deena Hunt  
Director of Finance/Treasurer Trena DeBruijn  
Director of Public Works Paul Lagrandeur  
Manager Facilities and IT, R. Wayne Ward  
Director Development Services Robin Prentice  
Fire Chief Rick Harrison

- 
- 1. Livestream Link (Agenda only)**
  - 2. Call to Order & Moment of Silence - 10:00 a.m.**

Mayor Schummer called the meeting to order at 10:00 a.m. and a quorum was present.

Technical difficulties with the livestream prevented the first six agenda items from being recorded.

**3. Land Acknowledgement**

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

**4. Disclosure of Pecuniary Interest and Nature thereof**

None.

**5. Delegations / Petitions**

None.

**Resolution: COW-2023-210**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT Committee of the Whole break for a recess at 10:10 a.m. to allow staff time to resolve livestream technical issues.

**CARRIED**

**Resolution: COW-2023-211**

**Moved by** Councillor Doble

BE IT RESOLVED THAT the agenda be amended to bring forward the Closed Session at 10:40 a.m.

**CARRIED**

**6. Closed Session**

**Resolution: COW-2023-212**

**Moved by** Councillor Pettingill

BE IT RESOLVED THAT Committee of the Whole proceed into a Closed Meeting at 10:47 a.m. to discuss the following matters:

- a proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Section 239(2)(c) of the Municipal Act

**CARRIED**

6.1 Municipal Leases

**7. Rise from Closed Session**

The meeting livestream feed resumed at 12:22 p.m.

**Resolution: COW-2023-213**

**Moved by** Councillor Pettingill

BE IT RESOLVED THAT Committee of the Whole rise & report from Closed Meeting at 12:22 p.m.; and,  
THAT Committee endorse all direction provided to staff, at the Closed Meeting of Committee of the Whole, held on November 13, 2023.

**CARRIED**

**Resolution: COW-2023-214**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT Committee of the Whole break for a recess at 12:25 p.m.

**CARRIED**

**8. Sub-Committees**

Mayor Schummer reconvened the meeting at 1:00 p.m. and a quorum was present.

8.1 Finance Committee (Mayor Schummer - Chair)

There was no correspondence for consideration.

8.2 Operations Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

8.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

8.3.1 Report 2023-PRF-025, Outdoor Movies

Recreation and Leisure Coordinator

**Resolution: COW-2023-215**

**Moved by** Councillor Doble

BE IT RESOLVED that Report 2023-PRF-025, Outdoor Movies be received for information; and

THAT Council advise staff that they would like to see two movies, per town, added to the 2024 season.

**CARRIED**

8.3.2 Report 2023-PRF-026, Camp 2023 Summary

Recreation and Leisure Coordinator

**Resolution: COW-2023-216**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT Report 2023-PRF-026, Camp 2023 Summary be received for information; and

THAT Council advise staff that destination trips for camp season 2024 is preferred; and

THAT staff be directed to include camp trip destinations in the 2024 budget; and

THAT staff be directed to include costs related to camp subsidies in the 2024 budget.

**CARRIED**

8.4 Tourism & Economic Development Committee (Councillor Frank - Chair)

There was no correspondence for consideration.

8.5 Protection Services Committee (Councillor Canavan - Chair)

There was no correspondence for consideration.

8.6 Development Services Committee (Councillor Doble - Chair)

8.6.1 Report 2023-DS-017, Downtown Community Improvement Plan Review

Director of Development Services

**Resolution: COW-2023-217**

**Moved by** Councillor Pettingill

BE IT RESOLVED THAT Report 2023-DS-017, Downtown Community Improvement Plan Review, be received for information.

**CARRIED**

8.7 General Government Committee (Regional Councillor Jubb - Chair)

8.7.1 Report 2023-GG-025, Division Fence Appointing Costs By-Law

Clerk's Assistant

**Resolution: COW-2023-218**

**Moved by** Councillor Canavan

BE IT RESOLVED THAT Report 2023-GG-025, Division Fence Appointing Cost By-law be received; and  
THAT Council direct staff to present the proposed Division Fence Appointing Cost By-law No. 3210-2023, at the next regular council meeting for adoption; and  
THAT Council direct staff to post the proposed By-laws on the Township's website for public feedback and advertise these materials through the website and social media.

**CARRIED**

8.7.2 Report 2023-GG-029, 2024 Meeting Schedule

Clerk's Assistant

**Resolution: COW-2023-219**

**Moved by** Councillor Frank

BE IT RESOLVED THAT Report 2023-GG-029, 2024 Meeting Schedule be received; and  
THAT the 2024 Meeting Schedule of Council be revised by staff and forwarded to the November 27 meeting.

**CARRIED**

8.7.3 Report 2023-GG-027, Procedural By-law Amendments

Acting Deputy Clerk

**Resolution: COW-2023-220**

**Moved by** Councillor Pettingill

BE IT RESOLVED THAT Report 2023-GG-027, Procedural By-Law Amendments be received; and

THAT Council approve the implementation of Vote Manager through eScribe; and

THAT Council direct Staff to present the procedural by-law amendment at the Council meeting on November 27, 2023, including the approval of Appendix 1, Electronic Participation Policy

**CARRIED**

8.8 Climate Committee (Councillor Pettingill - Chair)

8.8.1 Report 2023-CLIM-001, Climate Change Workplan Update & Review

Municipal Clerk/Deputy CAO

**Resolution: COW-2023-221**

**Moved by** Councillor Campbell

BE IT RESOLVED THAT Report 2023-CLIM-001, Climate Change Workplan Update and Review be received for information.

**CARRIED**

**9. Presentations**

9.1 Utilizing the Triage Tool - Performance Concepts, Core Services Review

Todd MacDonald, Performance Concepts, provided a review of two Brock capital examples, prepared by staff, using the triage tool:

- Communication Coordinator
- 3/4 ton Crew Cab Truck

Todd MacDonald advised that staff responded to questions within the triage tool on the following points:

- is the service discretionary
- aligned with Council priorities
- benefits generated
- data profile (units of service delivered, etc.)
- service delivery resources
- fiscal profile
- service delivery impacts/results
- risk consideration
- next step actions

Regional Councillor Jubb left the meeting at 2:30 p.m.

Councillor Frank left the meeting at 3:05 p.m.

**10. Other Business**

None.

**11. Public Questions and Clarification**

There were no public questions for clarification.

**12. Adjournment**

**Resolution: COW-2023-222**

**Moved by** Councillor Doble

BE IT RESOLVED THAT the Committee of the Whole meeting adjourn at 3:31 p.m.

**CARRIED**

---

Mayor

---

Clerk