



**The Corporation of the Township of Brock  
Committee of the Whole Minutes**

**June 26, 2023  
Virtual Meeting**

Members Present: Mayor Walter Schummer  
Regional Councillor Michael Jubb  
Ward 1 Councillor Peter Frank  
Ward 2 Councillor Claire Doble  
Ward 3 Councillor Angela Canavan  
Ward 4 Councillor Cria Pettingill

Members Absent: Ward 5 Councillor Lynn Campbell

Staff Present: CAO, Ingrid Svelnis  
Clerk/Deputy CAO Fernando Lamanna  
Acting Deputy Clerk Stefanie Stickwood  
Clerk's Assistant Deena Hunt  
Director of Public Works Paul Lagrandeur  
Manager Facilities and IT, R. Wayne Ward  
Director Development Services Robin Prentice  
Fire Chief Rick Harrison  
Director of Finance/Treasurer Trena DeBruijn

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- 1. Zoom Link (Agenda only)**
  - 2. Call to Order & Moment of Silence - 3:00 p.m.**

Mayor Schummer called the meeting to order at 3:00 p.m. and a quorum was present.

**3. Land Acknowledgement**

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

**4. Disclosure of Pecuniary Interest and Nature thereof**

None.

**5. Presentations**

5.1 Core Services Review Presentation

Michelle Casavecchia-Somers and Todd MacDonald, Performance Concepts provided their fourth Core Services Review presentation which focused on prioritizing the Wildly Important Goals (WIGs) which included:

- Progress to date:
  - KIPs and Service Delivery Targets, Situation Analysis, Council Strategic Performance Brand, WIGs Identification Workshop
- Categories for WIGs:
  - moving to 'One Brock'
  - asset rationalization
  - addressing fiscal realities
  - modernized service delivery
- Establish the desired outcome then set actions and timelines
- Focus on 2 to 3 WIGs at any given time (a cluster)
- Align the goals with Council brand

**Brand - Financially Responsible Council**

WIG #1

- 'One Brock' Asset Management Plan (AMP) - embrace 'One Brock' approach to facilities rehabilitation, reconstruction and divestiture

WIG #2

- Multi-Year roads sustainability plan - a plan that incorporates targeted levels of proactive surface maintenance as well as capital upgrades to improve/maintain pavement quality scores

WIG #3

- State of the infrastructure - annual reports to track progress in reducing the unfunded liabilities identified in AMP

WIG #4

- Fire Station location review - evaluate the existing 3 station model in Brock

**Brand - Modernizer Council**

WIG #5

- Annual budget to be informed by service delivery results targets and KPI results reporting - pilot implementation in 2024 budget cycle followed by full implementation for all core services in 2025

WIG #6

- Implement work order/maintenance management technology - planned maintenance programs for roads, bridges, culverts, parks, sports fields, arenas, and cemeteries

WIG #7

- Initiate formal shared services program - select a pilot service sharing deal with a North Durham (or other) municipal partner before the end of 2024

**Prioritize WIGs**

Do Now Cluster #1 - WIGs 1, 2, and 6 (focus on in 2024)

- meet pending legislative requirements
- achieve a sustainable asset model
- begin to modernize operations

Do Next Cluster #2 - WIGs 3 and 5

Do Soon Cluster #3 - WIGs 4 and 7

- Performance Concepts to work with the CAO and Management Team to finalize the service rationalization tools (early September)
- host a public information charrette (mid September)
- final report and implementation roadmap presentation (late September)

Committee members provided the following questions:

- add shared services program to cluster #1
- move WIG #1 'One Brock' out of Cluster #1
- what is involved in formal shared services program
- how will the charrette inform the public of all of the information presented to Council

**Resolution: COW-2023-156**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT the presentation by Performance Concepts be received for information.

**CARRIED**

## **6. Delegations / Petitions**

### **6.1 Lakeridge Health Community Update**

Cynthia Davis, President & CEO Lakeridge Health, introduced Cordelia Clark, Chris Squire, and Mark Murphy from Lakeridge Health and provided a delegation which included:

- One System, Best Health
  - pursuing and leading a robust strategy health system integration
  - connecting services from primary care to community care to hospitals to long-term care
  - empowering people to live their best health
- Capital Projects
  - Jerry Coughlan Heath & Wellness Centre - modernized services and new surgical centre

- Lakeridge Gardens Long Term Care - looking to the future with new vision for seniors care
- Stage 2 submission for the Bowmanville Hospital completed
- New Regional Hospital - Whitby - 600 beds, neuro surgery, advanced pediatrics
- New Mental Health Strategic Plan - deliver more integrated system of mental health and substance use care - launched a virtual access to Rapid Access Addiction Medicine clinic (RAAM) and a new referral model 'Central Connect'
- Increasing access to care: Virtual Care Services - virtual portals, partnerships throughout Durham Region
- Increasing access to Primary Care
  - Queen's University chose Oshawa site for Queen's-Lakeridge Health MD Family Medicine Program - will help create more primary care capacity, first intake of medical students in September, 2023 - training for family physicians, placements throughout Durham Region
  - Durham Ontario Health Team - connects people to primary and community care
  - Primary Care Hubs - connect residents to primary care provider
  - New Department of Family and Community Medicine - to coordinate the development of the regional primary care network
- Growth in population in Durham Region means that the profiles of the community will be more diverse - plan for inclusion and diversity

Committee members provided the following questions:

- surgical unit location
- how will the partnership with Queen's support North Durham
- was there a rise in mental health/addictions services requests following the pandemic
- the age demographics

- how does Lakeridge Health work with the surrounding healthcare service providers

**Resolution: COW-2023-157**

**Moved by** Councillor Canavan

BE IT RESOLVED THAT the presentation by Cynthia Davis, President and CEO of Lakeridge Health with respect to Lakeridge Health Community Update be received for information.

**CARRIED**

**7. Sub-Committees**

7.1 Finance Committee (Mayor Schummer - Chair)

7.1.1 Report 2023-FI-015, 2023 Golf Tournament Application funding-2nd Intake

Manager of Accounting/Tax Collector

**Resolution: COW-2023-158**

**Moved by** Councillor Frank

BE IT RESOLVED THAT Report 2023-FI-015, Charity Golf Tournament Application Funding-2<sup>nd</sup> Intake be received; and THAT Committee approve the disbursement of funds as outlined in Attachment No.1.; and THAT this recommendation be ratified at the June 26 Council meeting.

7.1.2 Report 2023-FI-016 - Delegate Authority to Municipal Treasurer/Deputy Treasurer Bylaw

Manager of Accounting/Tax Collector

**Resolution: COW-2023-159**

**Moved by** Councillor Pettingill

BE IT RESOLVED THAT Report 2023-FI-016 to delegate specific authority to the Treasurer/Deputy Treasurer, be received; and THAT Council permit the Treasurer to enter into an extension agreement with a property owner to allow for payments to be made on an arrears account over the next seven (7) months to bring the

account to current; and  
THAT Council consider Bylaw #3201-2023 to designate authority to the Treasurer/Deputy Treasurer to enter into authorized extension agreements on behalf of Council; and  
THAT this recommendation be ratified at the June 26, 2023 Council meeting.

**CARRIED**

7.2 Operations Committee (Councillor Pettingill - Chair)

7.2.1 Report 2023-OP-004 - Tender B2023-PW-19 Ultrathin Resurfacing and Supply and Installation of Speed Humps

Director of Public Works

**Resolution: COW-2023-160**

**Moved by** Councillor Frank

BE IT RESOLVED THAT Report 2023-OP-004, tender B2023-PW-19 Ultrathin Resurfacing and Supply and Installation of Speed Humps be received; and

THAT staff be authorized to proceed with the recommendation of awarding the tender to Tri Son Contracting Inc. in the amount of \$246,717.00 (Excl. HST); and

THAT this recommendation be ratified at the June 26, 2023 Council meeting.

**Amendment:**

**Resolution: COW-2023-161**

BE IT RESOLVED THAT Resolution Number COW-2023-160 be amended to include:

THAT Committee direct staff to include additional speed humps placed between Nancy and Patricia Avenues, Beaverton should any surplus be available.

**Resolution: COW-2023-160**

**Moved by** Councillor Frank

BE IT RESOLVED THAT Report 2023-OP-004, tender B2023-PW-19 Ultrathin Resurfacing and Supply and Installation of Speed Humps be received; and

THAT staff be authorized to proceed with the recommendation of awarding the tender to Tri Son Contracting Inc. in the amount of \$246,717.00 (Excl. HST); and

THAT this recommendation be ratified at the June 26, 2023 Council meeting; and

THAT Committee directs staff to include additional speed humps placed between Nancy and Patricia Avenues, Beaverton should any surplus be available.

**CARRIED**

7.2.2 Report 2023-OP-003 - Tender B2023-PW-20 Slurry Seal

Director of Public Works

**Resolution: COW-2023-162**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT Report 2023-OP-003, Tender B2023-PW-20 Slurry Seal be received; and

THAT staff be authorized to proceed with the recommendation of awarding the tender to Duncor Enterprises Inc. in the amount of \$167,620.95; and

THAT this recommendation be ratified at the June 26, 2023 Council meeting.

**CARRIED**

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair, absent)

In the absence of Chair Campbell, Mayor Schummer assumed the chair.

There was no correspondence for consideration.

7.4 Tourism & Economic Development Committee (Councillor Frank - Chair)

There was no correspondence for consideration.

7.5 Protection Services Committee (Councillor Canavan - Chair)

7.5.1 Report 2023-PS-011, By-Law Enforcement Policy

Clerk & By-law Enforcement Branch & Development Services



**Resolution: COW-2023-163**

**Moved by** Councillor Frank

BE IT RESOLVED THAT report 2023-PS-011 entitled “By-Law Enforcement Policy, be received; and  
THAT Council adopt the By-Law Enforcement Policy attached as Appendix “1” to report 2023-PS-011.

**CARRIED**

7.6 Development Services Committee (Councillor Doble - Chair)

There was no correspondence for consideration.

7.7 General Government Committee (Regional Councillor Jubb - Chair)

7.7.1 Report 2023-GG-019 - Tile Loan Application – Candice Greer – Lot 10, Concession 11, Cannington

Acting Deputy Clerk

**Resolution: COW-2023-164**

**Moved by** Councillor Doble

BE IT RESOLVED THAT Report 2023-GG-019, Tile Drainage Loan Application submitted by Candice Greer for the property Lot 10, Concession 11 be received; and

THAT Council approve the tile drain loan and pass the required Rating By-law 3202-2023; and

THAT Council approve the withdrawal of \$50,000 from By-law 2153-2008-FI leaving a remainder of \$72,400; and

THAT Staff submit the Rating By-law 3202-2023 and Schedule A to the Region of Durham and the Ministry of Agriculture, Food and Rural Affairs; and

THAT this recommendation be ratified at the Council meeting held on June 26, 2023.

**CARRIED**

7.7.2 Report 2023-GG-020 - Tile Loan Application – Jason Creighton – Lot 9, Concession 11, Cannington

Acting Deputy Clerk

**Resolution: COW-2023-165**

**Moved by** Councillor Canavan

BE IT RESOLVED THAT Report 2023-GG-020, Tile Drainage Loan Application submitted by Jason Creighton for the property Lot 9, Concession 11 be received; and

THAT Council approve the tile drain loan and pass the required Rating By-law 3203-2023; and

THAT Council approve the withdrawal of \$20,500.00 from By-law 2153-2008-FI leaving a remainder of \$51,900.00; and

THAT Staff submit the Rating By-law 3203-2023 and Schedule A to the Region of Durham and the Ministry of Agriculture, Food and Rural Affairs; and

THAT this recommendation be ratified at the Council meeting held on June 26, 2023.

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

**8. Closed Session**

**Resolution: COW-2023-166**

**Moved by** Councillor Doble

BE IT RESOLVED THAT Committee of the Whole proceed into a Closed Meeting at 5:05 p.m. to discuss the following matters:

- a proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Section 239(2)(c) of the Municipal Act with respect to Ball Avenue

**CARRIED**

8.1 Sale of Land - Ball Avenue

**9. Rise from Closed Session**

**Resolution: COW-2023-167**

**Moved by** Councillor Doble

BE IT RESOLVED THAT Committee of the Whole rise & report from Closed Meeting at 5:24 p.m.; and,  
THAT Committee endorse all direction provided to staff, at the Closed Meeting of Committee of the Whole, held on June 26, 2023.

**CARRIED**

**10. Other Business**

**Resolution: COW-2023-168**

**Moved by** Councillor Pettingill

BE IT RESOLVED THAT all June 26, 2023 Committee of the Whole recommendations be ratified at the Council meeting being held on June 26, 2023.

**CARRIED**

**11. Public Questions and Clarification**

There were no public questions for clarification.

**12. Adjournment**

**Resolution: COW-2023-169**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT the Committee of the Whole meeting adjourn at 5:28 p.m.

**CARRIED**

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Mayor

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Clerk