



**The Corporation of the Township of Brock**

**Council Minutes**

**May 31, 2021**

**Virtual Meeting**

Members Present: Mayor John Grant  
Regional Councillor Smith  
Ward 1 Councillor Michael Jubb  
Ward 2 Councillor Claire Doble  
Ward 3 Councillor Walter Schummer  
Ward 4 Councillor Cria Pettingill  
Ward 5 Councillor Lynn Campbell

Staff Present: CAO, Ingrid Svelnis  
Deputy Clerk Maralee Drake  
Deputy Clerk Deena Hunt  
Fire Chief Rick Harrison  
Director of Public Works Paul Lagrandeur  
Chief Building Official Richard Ferguson  
Interim Director of Finance/Treasurer Sheila Strain  
Interim Manager of IT / Deputy Fire R. Wayne Ward  
By-Law Enforcement/Animal Control Supervisor, Sarah  
Beauregard-Jones  
Planner, Debbie Vandenakker  
Recreation & Leisure Coordinator, Alicia Bagshaw

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**1. Call to Order - 3:00 p.m.**

Mayor Grant called the meeting to order at 3:15 p.m.

**2. Disclosure of Pecuniary Interest and Nature thereof in Closed Session**

None.

**3. Closed Session**

The Director of Public Works joined the meeting at 4:14 p.m. and left the meeting at 4:53 p.m.

**Resolution: 1-5**

**Moved by** Regional Councillor Smith

**Seconded by** Councillor Doble

That Council proceed to Closed Session to discuss personal matters about an identifiable individual, including municipal employees pursuant to Section 239(2)(b) of the Municipal Act and to discuss litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board pursuant to Section 239(2)(e) of the Municipal Act.

**CARRIED**

**4. Rise from Closed Session**

**Resolution: 2-5**

**Moved by** Councillor Jubb

**Seconded by** Councillor Schummer

That we rise from in camera at 4:53 p.m. and resume in camera later in the meeting.

**CARRIED**

**Resolution: 3-5**

**Moved by** Councillor Campbell

**Seconded by** Councillor Pettingill

That Council break for a recess at 4:53 p.m.

**CARRIED**

**5. Call Open Session to Order & Moment of Silence – 5:00 p.m.**

Mayor John Grant called the meeting to order at 5:04 p.m.

The Deputy Clerk confirmed roll call attendance and provided procedural advice for electronic participation in the meeting.

Mayor Grant requested a moment of silence in memory of the 215 deceased children discovered in British Columbia. He advised that the Township flags would remain at half mast for 215 hours.

Mayor Grant read the acknowledgement of traditional treaty lands.

**6. Disclosure of Pecuniary Interest and Nature Thereof**

None.

**7. Matters from Closed Session**

**Resolution: 4-5**

**Moved by** Councillor Campbell

**Seconded by** Regional Councillor Smith

That the direction provided in closed session be approved.

**CARRIED**

**8. Presentations**

None.

**9. Delegations and/or Petitions**

None.

**10. Consent Agenda**

**Resolution: 5-5**

**Moved by** Councillor Jubb

**Seconded by** Councillor Schummer

That the items listed in Section 10, Consent Agenda be approved save and except agenda items 10.2.2, 10.2.3, 10.2.5, 10.2.6, 10.2.7, 10.3.3, 10.3.4, 10.3.5, 10.4.1, and 10.4.4.

**CARRIED**

**10.1 Adoption of Minutes of Previous Meetings**

**10.1.1 4th Meeting of Council - April 26, 2021**

**Resolution: 6-5**

That the minutes of the 4th Council meeting, as held on April 26, 2021 be approved.

**10.1.2 4th Meeting of Council - In Camera Session - April 26, 2021**

**Resolution: 7-5**

That the minutes of the 4th Council Meeting - In Camera Session as held on April 26, 2021 be approved.

- 10.1.3 6th Meeting of Committee of the Whole - May 10, 2021

**Resolution: 8-5**

That the minutes of the 6th Committee of the Whole meeting, as held on May 10, 2021 be approved.

- 10.1.4 6th Meeting of Committee of the Whole - In Camera Session - May 10, 2021

**Resolution: 9-5**

That the minutes of the 6th Committee of the Whole Meeting - In Camera Session as held on May 10, 2021 be approved.

- 10.1.5 12th Meeting of Special Council - May 17, 2021

**Resolution: 10-5**

That the minutes of the 12th Special Meeting of Council as held on May 17, 2021 be approved.

- 10.1.6 12th Meeting of Special Council - In Camera Session - May 17, 2021

**Resolution: 11-5**

That the minutes of the 12th Special Meeting of Council - In Camera Session as held on May 17, 2021 be approved.

- 10.1.7 3rd Meeting of the Planning & Community Affairs Committee - May 17, 2021

**Resolution: 12-5**

That the minutes of the 3rd Planning & Community Affairs Committee as held on May 17, 2021 be approved.

- 10.1.8 13th Meeting of Special Council - May 19, 2021

**Resolution: 13-5**

That the minutes of the 13th Special Council Meeting as held on May 19, 2021 be approved.

## 10.2 Reports

### 10.2.1 Report 2021-CO-15 - Outer City Arts

Sheila Strain  
Communication No. 717/21

#### **Resolution: 14-5**

That Council direct the balance of the Outer City Arts fund, including interest, in the amount of \$257.11 be transferred to the Rate Stabilization Fund.

### 10.2.2 Report 2021-CO-18 - Annual Indexing of Municipal Development Charges

Sheila Strain  
Communication No. 720/21

#### **Resolution: 15-5**

That Report 2021-CO-18, Indexing of Municipal Development Charges be received for information.

### 10.2.3 Report 2021-CO-22 - Brock Tourism Ambassador Program

Alicia Bagshaw  
Communication No. 718/21

#### **Resolution: 16-5**

That Council approve report 2021-CO-22 and endorse the implementation of a Tourism Ambassador Program.

## 10.3 Correspondence

### 10.3.1 Request for Proclamation - June 2021 as Brain Injury Awareness Month

Heads Up! Durham  
Communication No. 728/21

#### **Resolution: 17-5**

That the Council of the Corporation of the Township of Brock do hereby proclaim June 2021 as Brain Injury Awareness Month.

### 10.3.2 Lease Agreement

Brock Community Health Centre  
Communication 741/21

**Resolution: 18-5**

That the Mayor and Deputy Clerk be and are hereby authorized to enter into a lease agreement with the Brock Community Health Centre.

10.4 By-Laws

10.4.1 By-law Number 3038-2021

Being a By-law under the provisions of Section 34 of the *Planning Act* R.S.O. 1990, as amended, to amend By-law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock, with respect to certain land located within part of Lot 11, Concession 5 (Thorah), in the Township of Brock, Region of Durham.

**Resolution: 19-5**

That By-law 3038-2021 being a By-law under the provisions of Section 34 of the *Planning Act* R.S.O. 1990, as amended, to amend By-law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock, with respect to certain land located within part of Lot 11, Concession 5 (Thorah), in the Township of Brock, Region of Durham, be read a first, second and third time and passed in open Council and that the Mayor and Deputy Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

10.4.2 By-law Number 3040-2021

A By-law to authorize the Corporation of the Township of Brock to enter into a lease agreement with the Sunderland and District Historical Society.

**Resolution: 20-5**

That By-law 3040 being a by-law to authorize the Corporation of the Township of Brock to enter into a lease agreement with the Sunderland and District Historical Society be read a first, second and third time and passed in open Council and that the Mayor and Deputy Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

10.4.3 By-law Number 3047-2021

A by-law to regulate the idling of motor vehicles.

**Resolution: 21-5**

That by-law 3047-2021 being a by-law to regulate the idling of motor vehicles be read a first, second and third time and passed in open Council and that the Mayor and Deputy Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

10.4.4 By-law Number 3048-2021

A by-law to amend by-law number 957-88-PP, being a By-law to regulate vehicular traffic on highways, fire routes, private and municipal property, and to prohibit the injuring or fouling of highways and bridges and the obstruction of ditches and culverts.

**Resolution: 22-5**

That by-law 3048-2021 being a by-law to amend by-law number 957-88-PP, being a By-law to regulate vehicular traffic on highways, fire routes, private and municipal property, and to prohibit the injuring or fouling of highways and bridges and the obstruction of ditches and culverts be read a first, second and third time and passed in open Council and that the Mayor and Deputy Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

**11. Items Extracted from Consent Agenda**

11.1 Report 2021-CO-16 - Training Proposal

Rick Harrison  
Communication No. 739/21

Councillors enquired as to future costs, an option to train other fire departments at the Brock site, and insurance coverage to which the Fire Chief advised that future costs could be addressed through the training budget, other fire departments could be trained at the Brock site though the majority would be Brock firefighters, Durham Region Insurance was reviewed and Ignis Services carries \$5 million in liability insurance.

Councillors enquired as to supplemental training previously provided by the Ontario Fire College and were advised that the Ontario Fire College would continue to provide training at recognized training centers.

Councillors enquired as to anticipated noise concerns and were advised none.

**Resolution: 23-5**

**Moved by** Councillor Schummer

**Seconded by** Councillor Jubb

That Report 2021-CO-16 be received for information and that Council approve the plan/proposal presented by Ignis Services Canada Inc. as outlined in this report and direct staff to proceed accordingly.

**CARRIED**

11.2 Report 2021-CO-17 - Interim Digital Message Sign Policy

Ingrid Svelnis

Communication No. 719/21

Councillors enquired as to policies applicable to all Township digital signs and requested clarification with respect to the sale of, or consumption of alcohol. The CAO advised that the report focuses on the donated digital sign for Beaverton to be managed by the Beaverton Library staff, and that the sign would not be available for private use but would be available for all non-profit organizations.

**Resolution: 24-5**

**Moved by** Councillor Doble

**Seconded by** Councillor Pettingill

That Council approve the Interim Digital Sign Policy.

**CARRIED**

11.3 Report 2021-CO-19 - Annual Statement of Development Charges Reserve Fund

Sheila Strain

Communication No. 740/21

Councillors requested clarification with respect to the dual reference to soft services for libraries to which the Interim Treasurer advised that one references a previous category and one references a new category created under the new legislation.



Councillors enquired as to the libraries use of DC's for new content and were advised that staff would follow up.

Councillors enquired as to the projects for the committed amount of \$1,022,000 and were advised the Sunderland arena project and the greater accessible playground.

**Resolution: 25-5**

**Moved by** Councillor Schummer

**Seconded by** Councillor Jubb

That Council receive Report 2021-CO-19, Annual Statement of Development Charges Reserve Fund for information.

**CARRIED**

11.4 Report 2021-CO-20 - EV Charging Stations Grant

Paul Lagrandeur

Communication No. 743/21

Councillors expressed approval for the report and enquired as to future budget considerations to which the CAO advised 2022 or 2023 budget discussions .

**Resolution: 26-5**

**Moved by** Councillor Pettingill

**Seconded by** Councillor Doble

That Report 2021-CO-20, EV Charging Stations Grant be received, and that staff be authorized to proceed with the application for two (2) level 2 electric vehicle charging stations through the Natural Resources Canada Zero Emissions Vehicle Infrastructure Program.

**CARRIED**

11.5 Report 2021-CO-21 - LD 064/2021 Land Division process comment to Region of Durham (S2205 Concession 6, Sunderland)

Debbie Vandenaeker

Communication No. 770/21

Councillors enquired as to the entrance permit to which the Planner advised that the consultant has subsequently clarified that the entrance could be located on the property to the west.

Councillors enquired as to the number of houses impacted by agricultural land consolidation in the past 15 years and were advised that staff would follow up.

**Resolution: 27-5**

**Moved by** Regional Councillor Smith

**Seconded by** Councillor Campbell

That Council approve the recommendation as contained within Report 2021-CO-21.

**CARRIED**

11.6 Fence Repair

Ron Torrance

Communication No. 742/21

Councillors expressed appreciation to staff for providing public awareness with respect to the McFeeter's Drain and enquired as to a meeting with Mr. Torrance to which the Director of Public Works advised upon the availability of Councillor Schummer.

Councillors enquired whether the fence is shared with the Township and were advised not, that Lake Simcoe Region Conservation Authority (the trail) share the fence and would not be contacted at this time.

**Resolution: 28-5**

**Moved by** Councillor Schummer

**Seconded by** Regional Councillor Smith

That the request as contained within Communication 742 be referred to staff for a report.

**CARRIED**

11.7 Road Safety Hazard - Thorah Park Boulevard

Aaron Bilyea

Communication No. 745/21

Councillors enquired as to the rationale for painting the centerline yellow and were advised for insurance purposes and that it acts as a traffic calming measure.

**Resolution: 29-5**

**Moved by** Councillor Schummer

**Seconded by** Councillor Pettingill

That communication 745 be received for information.

**CARRIED**

11.8 Interoffice Memo - Ontario Senior of the Year Nomination

Maralee Drake

Communication No. 746/21

Councillor Campbell advised that Mr. Bill Davis is a worthy citizen for this nomination given his extensive volunteer efforts with the Sunderland Legion, Meals on Wheels, and his participation with seniors luncheons.

**Resolution: 30-5**

**Moved by** Councillor Campbell

**Seconded by** Regional Councillor Smith

That Council nominate Bill Davis for the Ontario Senior of the Year Award.

**CARRIED**

11.9 By-Law Number 3019-2021

Councillors enquired as to the date of passing and were advised that it would be changed to reflect May 31, 2021.

**Resolution: 31-5**

**Moved by** Councillor Doble

**Seconded by** Councillor Schummer

That By-law Number 3019-2021 being a By-law under the provisions of Section 34 of the *Planning Act*, R.S.O. 1990, as amended, to amend Zoning By-law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock, with respect to certain land located within Part Lot 16, Concession 5 (Thorah), in the Township of Brock, Region of Durham, be read a first, second and third time and passed in open Council and that the Mayor and Deputy Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

**CARRIED**

11.10 By-law Number 3046-2021

Being a By-law to implement an Administrative Monetary Penalty System in the Township of Brock.

Councillors enquired as to a follow up report after the program has been operating for one year and were advised in the affirmative.

There was discussion with respect to the increasing number of municipalities adopting this program including Uxbridge and Scugog.

**Resolution: 32-5**

**Moved by** Councillor Schummer

**Seconded by** Councillor Pettingill

That By-law 3046-2021 being a By-law to implement an Administrative Monetary Penalty System in the Township of Brock be read a first, second and third time and passed in open Council and that the Mayor and Deputy Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

**CARRIED**

**12. Notices of Motions**

12.1 2021 Harbour Passes

Moved by Councillor Doble

Seconded by Regional Councillor Smith

Notice of Motion - 12.4 - April 26, 2021 - 2021 Harbour Passes  
(not addressed at April 26, 2021 Council meeting)

Councillor Doble advised that other municipalities would be implementing resident-only beach passes to keep residents safe during the pandemic.

Mayor Grant advised that the majority of Lake Simcoe Mayors would be opening beaches without the need for a pass and some have implemented parking fees for non residents.

There was discussion with respect to resident only harbour parking passes, social distancing rules for outdoor congregating, demand on staff to administer the harbour pass program, the availability of the Harbour Ambassador to spot check passes, and future re-opening steps cancelling the need for a harbour pass.

Councillor Pettingill requested an amendment that the program be implemented on a month-to-month basis to which the mover and seconder agreed.

**Resolution: 33-5**

**Moved by** Councillor Doble

**Seconded by** Regional Councillor Smith

That Council approve the implementation of the Harbour Passes for the 2021 Season.

**Amendment:**

**Resolution: 33-5**

**Moved by** Councillor Doble

**Seconded by** Regional Councillor Smith

That Council approve the implementation of the Harbour Passes program for the 2021 Season on a month to month basis.

**CARRIED**

12.2 Pickleball on Sunderland Tennis Court

Moved by Councillor Campbell

Seconded by Regional Councillor Smith

That staff explore the cost and feasibility of painting lines for pickleball on the Sunderland Tennis Courts and report back.

Councillor Campbell advised that the public has requested multi-purpose use of the tennis courts.

Regional Councillor Smith requested an amendment that all Township tennis courts be considered in the report to which the mover and seconder agreed.

**Resolution: 34-5**

**Moved by** Councillor Campbell

**Seconded by** Regional Councillor Smith

That staff explore the cost and feasibility of painting lines for Pickleball on the Sunderland tennis courts and report back.

**Amendment:**

**Resolution: 35-5**

**Moved by** Regional Councillor Smith

**Seconded by** Councillor Campbell

Further, that staff investigate the feasibility of painting lines for Pickleball on other Township tennis courts.

**CARRIED**

**Amendment:**

**Resolution: 34-5**

**Moved by** Councillor Campbell

**Seconded by** Regional Councillor Smith

That staff explore the cost and feasibility of painting lines for Pickleball on the Sunderland tennis courts and, further, that staff investigate the feasibility of painting lines for Pickleball on other Township tennis courts and report back.

**CARRIED**

12.3 Memorial Tree for Debbie Bath-Hadden

Moved by Councillor Campbell

Seconded by Regional Councillor Smith

That Council approve the purchase of a 7' red maple memorial tree for Debbie Bath-Hadden at a cost of \$115, and a plaque at a cost of \$25 for Sunderland Park.

Councillor Campbell advised that quotes for the tree and plaque were received.

Mayor Grant enquired whether this purchase would fall within the Commemorative Celebration Program to which the CAO advised not, that the tree in that program is for a larger caliber tree and staff would work with Councillor Campbell with respect to the tree placement.

**Resolution: 36-5**

**Moved by** Councillor Campbell

**Seconded by** Regional Councillor Smith

That Council approve the purchase of a 7' red maple memorial tree for Debbie Bath-Hadden at a cost of \$115, and a plaque at a cost of \$25 for Sunderland Park.

**CARRIED**

12.4 Traffic Safety Improvements - Regional Road 15 and Simcoe Street

Moved by Councillor Jubb  
Seconded by Councillor Doble

That the Township of Brock reach out to the Region of Durham for possible traffic safety improvements at the intersection of Regional Road 15 and Simcoe Street under Project Zero.

Councillor Jubb advised that this intersection, at the east end of Regional Road 15, presents a safety concern.

Discussion ensued with respect to whether Simcoe Street had ever been considered for the Road Rationalization initiative.

**Resolution: 37-5**

**Moved by** Councillor Jubb  
**Seconded by** Councillor Doble

That the Township of Brock reach out to the Region of Durham for possible traffic safety improvements at the intersection of Regional Road 15 and Simcoe Street under Project Zero.

**CARRIED**

12.5 Traffic Engineer Report for Thorah Park Boulevard, Maple Beach Road and Cedarhurst Beach Road

Moved by Councillor Pettingill  
Seconded by Councillor Jubb

That the services of a traffic engineer be retained to ascertain whether the roads along the lake; Thorah Park Blvd, Maple Beach Rd and Cedarhurst Beach Rd are actually wide enough to require a yellow line down the centre or whether an exception can be made in this instance due to lack of room on the sides for pedestrians.

The road engineer should also comment on the space between speed limit signs and whether additional curve signs should be added.

Councillor Pettingill advised that the yellow line creates a safety concern as there is little room for pedestrians and vehicles given the deep ditches on the sides of the roads.

The Director of Public Works advised that staff could obtain a quote for a Traffic Engineer to review the issue noting that the yellow line encourages traffic to slow down at the bends in the road.

Regional Councillor Smith advised that paying for a Traffic Engineer would be unnecessary should the yellow line be a requirement of the insurance provider and requested an amendment to include a positive consultation by the insurance provider to which the mover and seconder agreed.

The Director of Public Works advised that the Township adheres to the Ontario Traffic Manual noting that the Township exceeds the requirement for signs on these roads.

Councillor Pettingill advised that further discussion would be necessary following the response from the insurance provider as the safety concerns must be addressed.

**Resolution: 38-5**

**Moved by** Councillor Pettingill

**Seconded by** Councillor Jubb

That the services of a traffic engineer be retained to ascertain whether the roads along the lake; Thorah Park Blvd, Maple Beach Rd and Cedarhurst Beach Rd, are actually wide enough to require a yellow line down the center or whether an exception can be made in this instance due to lack of room on the sides for pedestrians.

The traffic engineer should also comment on the space between speed limit signs and whether additional curve signs should be added.

**Amendment:**

**Resolution: 39-5**

**Moved by** Regional Councillor Smith

**Seconded by** Councillor Campbell

That, following a positive consultation with the insurance provider, that the cost of the services of a traffic engineer be ascertained as to whether

**CARRIED**

**Resolution: 38-5**

**Moved by** Councillor Pettingill

**Seconded by** Councillor Jubb

That, following a positive consultation with the insurance provider, that the cost of the services of a traffic engineer be ascertained as to whether the roads along the lake; Thorah Park Blvd, Maple Beach Rd and Cedarhurst Beach Rd, are actually wide enough to require a yellow line down the



center or whether an exception can be made in this instance due to lack of room on the sides for pedestrians.

The traffic engineer should also comment on the space between speed limit signs and whether additional curve signs should be added.

**CARRIED**

12.6 Truck Traffic on Concession 7

Moved by Councillor Pettingill  
Seconded by Councillor Jubb

That staff look into how Brock Township might be able to remove or redirect truck traffic away from Concession 7 between Lakeridge Rd and Highway 12/7.

Councillor Pettingill advised that Concession 7 receives excessive traffic, including trucks, and requested that the Township consider redirecting truck traffic through the use of signage or other options. She noted that online directions often direct drivers to use Concession 7.

The Recreation and Leisure Coordinator left the meeting at 6:41 p.m.

**Resolution: 40-5**

**Moved by** Councillor Pettingill  
**Seconded by** Councillor Jubb

That staff look into how Brock Township might be able to remove or redirect truck traffic away from Concession 7 between Lakeridge Rd and Highway 12/7.

**CARRIED**

12.7 Speed Reduction - Thorah Park Boulevard, Maple Beach Road and Cedarhurst Beach Road

Moved by Councillor Pettingill  
Seconded by Councillor Jubb

That staff investigate and report on reducing the speed limit along Thorah Park Boulevard, Maple Beach Road and Cedarhurst Beach road from 40 km/h to 30 km/h and to place traffic signs indicating the speed limit every half kilometre.

Councillor Pettingill advised that Georgina reduced the speed limit on the lakeshore road from Sibbald's Point to Keswick to 30 km/h.

There was discussion with respect to 30 km/h speed zones typically being used for school zones.

The Bylaw Enforcement/Animal Control Supervisor left the meeting at 7:00 p.m.

**Resolution: 41-5**

**Moved by** Councillor Pettingill

**Seconded by** Councillor Jubb

That staff investigate and report on reducing the speed limit along Thorah Park Boulevard, Maple Beach Road, and Cedarhurst Beach road from 40 km/h to 30 km/h and to place traffic signs indicating the speed limit every half kilometre.

**CARRIED**

**Resolution: 42-5**

**Moved by** Councillor Doble

**Seconded by** Councillor Schummer

That Council break for a recess at 6:53 p.m. and reconvene at 7:00 p.m.

**CARRIED**

12.7.1 Meeting Reconvened

Mayor Grant reconvened the Council Meeting at 7:02 p.m. with the same members of Council, the CAO, and the Deputy Clerks.

The CAO left the meeting at 7:17 p.m.

**Resolution: 43-5**

**Moved by** Councillor Campbell

**Seconded by** Regional Councillor Smith

That Council proceed to Closed Session at 7:03 p.m. to discuss personal matters about an identifiable individual, including municipal employees pursuant to Section 239(2)(b) of the Municipal Act.

**CARRIED**

**Resolution: 44-5**

**Moved by** Councillor Campbell

**Seconded by** Regional Councillor Smith

That we rise from in camera at 7:24 p.m.

**CARRIED**

**Resolution: 45-5**

**Moved by** Councillor Campbell

**Seconded by** Councillor Schummer

That the direction provided in closed session be approved.

**CARRIED**

12.7.2 Resume Open Session

Mayor Grant called open session to order with the same members of Council and staff in attendance, including the Treasurer, the CAO, the Fire Chief, and the Director of Public Works.

12.8 Council - Resident Charter

Moved by Councillor Schummer

Seconded by Councillor Doble

Whereas one of the primary responsibilities that members of Council have is to serve and represent the residents and taxpayers of Brock Township, and that responsibility must be applied in a fair, equal, and transparent manner, and that public engagement in policy discussions and decisions is key to a healthy democratic system; and,

Whereas part of the responsibility on behalf of residents and taxpayers is in the form of communication to and from residents and taxpayers on matters of public policy and issues affecting The Township;

Therefore, Be It Resolved that The Council of The Township of Brock requests that Township Staff begin drafting a comprehensive extension to the current Council Code of Conduct or a separate set of policies which will confirm the obligations to residents and taxpayers including but not limited to a Council-Resident Charter which will include the following:

- Outline responsibilities that members of Council have to communicate with all residents and taxpayers of Brock Township in the manner chosen by individual Councillors;
- In the case of communications via social media, that a comprehensive and fair social media policy be included;
- A complaint and appeal process be developed which includes reports to Council whether the complaint originates from a Councillor to a resident, or a resident to a Councillor;

- A pledge that a member of Council will treat residents and taxpayers with respect and courtesy during all interactions;
- Outline circumstances in which a member of Council may discontinue communications with a resident or taxpayer and include a process of reporting to staff when such discontinuance of communication takes place, and further that a process and timeline be reviewed in which communication is to be reinstated;

Furthermore, that the work outlined in this motion follow best practices as laid out by organizations including, but not limited to, IAP2 Canada and Canadian Civil Liberties Association;

Furthermore, that the goal to complete this work be September 2022.

Councillor Schummer advised that many Ontario municipalities have adopted this type of public engagement charter noting that the Township currently has a lot of these points in place. He noted that it would be prudent to implement a process to carry out the charter.

Mayor Grant advised that the Province designing a Resident Charter and gathering input from all Ontario municipalities to redesign Codes of Conduct of Council, redesign the duties of the Integrity Commissioner, address social media expectations of Council, and applicable Council penalties when there has been misconduct.

Mayor Grant advised that he would be attending the Association of Municipalities of Ontario (AMO) Conference and suggested this proposal be revisited in Fall 2021 following the conference.

Councillors expressed concern for the possible added workload on staff with respect to a complaint/appeal process and the lack of protection for Councillors with respect to belligerent residents.

The CAO advised that this could be addressed in sections noting that the Respectful Workplace Report has recommended a Code of Conduct for Staff, a Code of Conduct for the Public, and noted that the Council Code of Conduct and Social Media Policy could also be reviewed.

Members requested clarification with respect to abstaining from a vote and were advised that it would be deemed to be voting in the negative.

**Resolution: 46-5**

**Moved by** Councillor Schummer

**Seconded by** Councillor Doble

Whereas one of the primary responsibilities that members of Council have is to serve and represent the residents and taxpayers of Brock Township, and that responsibility must be applied in a fair, equal, and transparent manner, and that public engagement in policy discussions and decisions is key to a healthy democratic system; and,

Whereas part of the responsibility on behalf of residents and taxpayers is in the form of communication to and from residents and taxpayers on matters of public policy and issues affecting The Township;

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- In the case of communications via social media, that a comprehensive and fair social media policy be included;
- A complaint and appeal process be developed which includes reports to Council whether the complaint originates from a Councillor to a resident, or a resident to a Councillor;
- A pledge that a member of Council will treat residents and taxpayers with respect and courtesy during all interactions;
- Outline circumstances in which a member of Council may discontinue communications with a resident or taxpayer and include a process of reporting to staff when such discontinuance of communication takes place, and further that a process and timeline be reviewed in which communication is to be reinstated;

Furthermore, that the work outlined in this motion follow best practices as laid out by organizations including, but not limited to, IAP2 Canada and Canadian Civil Liberties Association;

Furthermore, that the goal to complete this work be September 2022.

**CARRIED**

**Amendment:**

**Resolution: 47-5**

**Moved by** Regional Councillor Smith

**Seconded by** Councillor Campbell

That the resolution be deferred until after the Province addresses this during the AMO Conference.

**DEFEATED**

**13. Council Member Updates**

None.

**14. Other Business**

**14.1 COVID-19 Update**

The Fire Chief advised that the Stay At Home order is anticipated to be lifted by June 2, 2021 following which the Province would move through Step 1, 2, and 3 of re-opening. He advised that as of May 27, 2021 the correct figures for Brock were 64.1% of residents had received their first vaccination and 6.3% were fully vaccinated. He advised that as of May 31 there were 916 new cases and 13 unfortunate deaths due to COVID-19. He advised that residents over 12 years of age can book a vaccination and those over 80 years of age can book second vaccinations. He advised that upcoming Brock events for this weekend were previously approved by the Emergency Control Group and the ECG would continue to review other municipal events.

Councillor Schummer enquired as to the vaccination clinic in Cannington on the long weekend having appointments available when it had been previously fully booked to which the Fire Chief advised he would follow up.

**15. Public Questions and Clarification**

None.

**16. Closed Session (if required)**

See earlier in the meeting at item 12.7.1.

**17. Confirmation By-law**

**Resolution: 48-5**

**Moved by** Councillor Jubb

**Seconded by** Councillor Doble

That By-law Number 3049-2021, being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on

May 31, 2021, be read a first, second and third time and passed in open Council and that the Mayor and Deputy Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

**CARRIED**

**18. Adjournment**

**Resolution: 49-5**

**Moved by** Councillor Schummer

**Seconded by** Councillor Pettingill

That we do now adjourn at 8:16 p.m.

**CARRIED**

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Mayor

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Deputy Clerk