



**The Corporation of the Township of Brock
Committee of the Whole Minutes**

**May 23, 2023
Virtual Meeting**

Members Present: Mayor Walter Schummer
Regional Councillor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Members Absent: Ward 2 Councillor Claire Doble

Staff Present: CAO, Ingrid Svelnis
Clerk/Deputy CAO Fernando Lamanna
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Finance/Treasurer Trena DeBruijn
Director of Public Works Paul Lagrandeur
Director Development Services Robin Prentice
Fire Chief Rick Harrison

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- 1. Zoom Link (Agenda only)**
 - 2. Call to Order & Moment of Silence - 3:00 p.m.**

Mayor Schummer called the meeting to order at 3:00 p.m. and a quorum was present.

3. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

4. Disclosure of Pecuniary Interest and Nature thereof

None

5. Presentations

5.1 Core Services Review

Performance Concepts

Tony Quirk, Michelle Casavecchia-Somers, and Todd MacDonald, Performance Concepts Consulting Inc. provided a Core Service Review presentation focused on a 'Council Branding Overview' which included:

Types of Council Branding - Post Survey

- Fiscal restraint Council
 - Focused on keeping taxes to the rate of inflation and saying 'no' to capital or operating cost pressures
 - Ensuring that residential tax burden is competitive comparable to North Durham neighbours
- Financially responsible Council
 - Focused on actions to become 'One Brock' - sustainable asset/facilities model
 - Addressing asset management unfunded liability
 - Ensuring existing assets/facilities/services are properly funded and maintained before adding new ones
 - Divesting assets no longer good value for money
- Modernizer Council

- Focused on investing in modern technology tools – more efficient service delivery
- Measuring service results, setting targets linked to budget cycle and outcomes
- Implementing policies/programs to modernize operations and ensure continuous improvement
- Partnering with other municipalities/groups to lower cost of service delivery
- Green Government
 - Focused on more environmentally sustainable practices
 - Investing in more green initiatives
 - Establishing policies and programs to reduce Brock’s carbon footprint to mitigate the impacts of climate change
- Growth and Development Council
 - Focused on growing the local tax base prioritizing multi-residential and non-residential development
 - Taking action to address serving capacity constraints which impede development
 - Address housing affordability when planning for growth
- ‘Cut the Ribbons’ Council
 - Focused on building more municipal facilities
 - Expanding programs/services to meet community desires
 - Ensuring facilities/services/programs are provided equally to all 3 communities
 - Increasing arts and culture programs, community and special events

Brand Identification Methodology included survey and analysis.

- Council survey was anonymous, scored by consensus and considered the following:
 - Taxes and finances

- Assets and asset management
- Infrastructure
- Growth and planning
- Community services
- Fire services
- Service excellence
- New services
- Wildly important goals

Council Brands that emerged after the survey were:

- Financially Responsible
- Modernizer Council

Setting Wildly Important Goals (Strategic Priorities) scheduled for June 5, 2023.

Council members provided the following questions:

- accuracy of scoring with only 7 members completing the survey
- differences between restraint and financially responsible
- how to merge Core Services Review with the Recreation and Culture Master Plan, and the Waterfront Area and Open Space Plan

Resolution: COW-2023-136

Moved by Regional Councillor Jubb

BE IT RESOLVED THAT the Core Services Review, presented by Performance Concepts be received.

CARRIED

6. Delegations / Petitions

None

7. Sub-Committees

7.1 Finance Committee (Mayor Schummer - Chair)

7.1.1 Memorandum 2023-FI-012 - Indexing of the Township's Development Charge By-Law for 2023

Director of Finance and Treasurer

Resolution: COW-2023-137

Moved by Councillor Canavan

BE IT RESOLVED THAT Memorandum 2023-FI-012, Indexing of the Township's Development Charge By-Law for 2023 be received.

CARRIED

7.1.2 Report 2023-FI-013 - 2022 Annual Report on Building Fees and Costs

Director of Finance and Treasurer

Resolution: COW-2023-138

Moved by Councillor Pettingill

BE IT RESOLVED THAT Report 2023-FI-013, Annual Report on Building Fees and Costs for 2022 be received.

CARRIED

7.1.3 Memorandum 2023-FI-014 - Development Charge Study

Director of Finance and Treasurer

Resolution: COW-2023-139

Moved by Regional Councillor Jubb

BE IT RESOLVED THAT Memorandum 2023-FI-014, Development Charge Study be received; and

THAT Council direct staff to proceed with the tender process in 2023; and

THAT this recommendation be ratified at the Council meeting held on May 23, 2023.

CARRIED

7.2 Operations Committee (Councillor Pettingill - Chair)

7.2.1 Memorandum 2023-OP-002 - Maple Beach Road - Streetlight Request

Director of Public Works

Resolution: COW-2023-140

Moved by Councillor Frank

BE IT RESOLVED THAT Memorandum 305/23, Maple Beach Road Streetlight Request be received; and THAT Council follow the recommendation of not approving the streetlight request.

CARRIED

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

There was no correspondence for consideration.

7.4 Tourism & Economic Development Committee (Councillor Frank - Chair)

There was no correspondence for consideration.

7.5 Protection Services Committee (Councillor Canavan - Chair)

There was no correspondence for consideration.

7.6 Development Services Committee (Councillor Doble - Chair, absent)

In the absence of Councillor Doble, Mayor Schummer assumed the Chair for Development Services Committee.

7.6.1 Report-2023-DS-011 - Regional Official Plan Amendment (ROPA-2023-003) and Zoning By-law Amendment (ZBA-2023-01) Applications, 1705 Concession Rd 7 – Recommendation Report

Director of Development Services

Resolution: COW-2023-141

Moved by Councillor Pettingill

BE IT RESOLVED THAT Report 2023-DS-011 regarding Regional Official Plan Amendment (ROPA-2023-003) and Zoning By-law Amendment (ZBA-2023-01) applications for 1705 Concession Rd 7 – Recommendation Report, be received; and THAT staff be authorized to advise the Region of Durham that the

Township has no objections to the adoption of the proposed Regional Official Plan Amendment (ROPA-2023-003); and THAT application ZBA-2023-01 to amend Zoning By-law 287-78-PL be approved; and THAT the Zoning By-law appended to this report as Attachment 2 be brought forward to Council for adoption once the Region of Durham adopts the Regional Official Plan Amendment.

CARRIED

7.7 General Government Committee (Regional Councillor Jubb - Chair)

There was no correspondence for consideration.

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

8. Closed Session

None.

9. Rise from Closed Session

10. Other Business

10.1 Advisory Committees Update

The Clerk/Deputy CAO provided an update which included:

- amending Terms of Reference for Brock Accessibility Advisory Committee (BAAC)
- 5 members required, 4 applications received
- appoint the council liaison member as a voting member of BAAC
- Non-Profit Sector Advisory Committee (NPSAC), and the Tourism Advisory Committee (BTAC) have received only 2 applications each
- follow up at June 2023 Committee of the Whole with status of NPSAC and BTAC

Resolution: COW-2023-142

Moved by Councillor Canavan

BE IT RESOLVED THAT Advisory Committees verbal update, provided by the Clerk/Deputy CAO be received; and
THAT Committee approve the updated Terms of Reference of the Brock Accessibility Advisory Committee; and
THAT the Mayor select a council liaison to serve on the Committee.

CARRIED

11. Public Questions and Clarification

There were no public questions for clarification.

12. Adjournment

Resolution: COW-2023-143

Moved by Councillor Campbell

BE IT RESOLVED THAT the Committee of the Whole meeting adjourn at 5:00 p.m.

CARRIED

Mayor

Clerk